



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: MONDAY, MAY 9, 2022, 6:00-8:45 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

	Allocated Time/Start Time
I. Call to Order (6:00 pm)	1 min (6:00) (6:00)
<ul style="list-style-type: none">The Board Chair (Mr. Fradette) called the meeting to order at 6:00	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:01)
<ul style="list-style-type: none">Roll call: (Dr. Andre; Absent // Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mr. Williams; Here // Mrs. Wittleder; Here). A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:02)
<ul style="list-style-type: none">Motion: Mr. Hannan moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</u>	
IV. Celebrate TCA (Art Show Winners)	5 min (6:05) (6:03)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
<ul style="list-style-type: none">We celebrated TCA's recent D20/Air Academy Federal Credit Union Art Show and Scholastic Art Award winners.TCA students won 15 out of 48 awards in the D20 Annual Art Show and 4 students placed in the Scholastic Award Art Show, including 1 Gold Key.	
V. Comments from the Audience (Audience members have 3 minutes to address the Board)	10 min (6:10) (6:13)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
<ul style="list-style-type: none">There were no comments from the audience.	
VI. Comments from the Board of Directors	10 min (6:20) (6:14)
<ul style="list-style-type: none">Mrs. Wittleder: Impressed by East Elementary 6th grade debate (whether or not to have school uniforms). Taught students how to listen thoughtfully to an opposing viewMr. Hannan: Always amazed by the effort that goes into TCA Day and how it mirrors our Core ValuesMr. Fradette: Good to see how TCA parents appreciate our staff across all the campusesMrs. Johnson: Appreciate the balanced strategic approach taken with this year's budget and choosing to reward our staff after a couple of tumultuous yearsMr. Williams: With all of the staff appreciation events occurring I am sure (hope) the teachers feel honoredMr. Palmer: So nice to see how the senior class jelled this year after having to go through a couple of rough years due to COVIDMrs. Hawkins: How nice it was to see a back to normal end of the year (school events, carnival, etc.); The community got stronger because of the recent COVID adversity	
VII. Legal Update/Training	10 min (6:30) (6:22)
Action: (Miller)	
Motion: (Info)	
Rationale: to update the Board on Colorado Legislative actions	

- There are 68 bills that we are watching to see how they may affect charter schools
- The state Board of Education will be expanding from 7 to 9 members with one seat being elected statewide
- The legislature passed universal Pre-school legislation that will be paid for by the state; could have an impact on charter schools attracting kindergarteners

VIII. Report of the President & Cabinet Spotlights 15 min (6:40) (6:31)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)

- Dr. Sojourner highlighted the following items from his report:
 - By having a sound financial base and a large increase in PPR this year, we will be able to give our staff the largest pay increase and bonus in TCA's history
 - Although our high school ranks amongst the best in the district, state, and nation, our foremost measure of success will always be how we measure up to our Core Values
 - At this point in time, it appears we will fill all our kindergarten seats next year
 - Before the pandemic, we were on course to address mental health concerns affecting our students in relation to the use of cell phones and social media
 - We will begin addressing this issue again by creating a Digital Health Committee (Consisting of Board and Administration members) to pick up where we left off

IX. Consent Agenda 3 min (6:55) (6:47)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGambleare)
 1. March Financials
 2. Auditors Engagement
 3. Quarterly Financial Summary
 4. Review Form 990
- B. Governance Committee Board Policy Review
 1. BDE-TCA Board Committees
 2. BBA-TCA Board Job Descriptions
- C. SAC Minutes
 1. Central Elementary, April 18, 2022
 2. CSP-CP, April 19, 2022
 3. East Elementary, April 25, 2022
 4. North Elementary, April 26, 2022
 5. High School, April 28, 2022
- D. 2022 TCA Board Election Report
 1. Survey, Ballots, and Systems Election Report
 2. Daily Election Participation Rates
 - **Motion: Mr. Palmer moved to file the Consent Agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

X. Minutes: April 11, 2022 2 min (6:58) (6:48)

Action: (Swanson)

Motion: (Vote) to approve the April 11, 2022 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve the April 11, 2022 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Break 10 min (7:00) (6:49)

XI. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. **Preliminary Budget Review for Next FY** 15 min (7:10) (6:57)

Action: (VanGambleare)

Motion: (1st Read)

 - Mark VanGambleare, TCA's Chief Financial Officer, presented our proposed budget for fiscal year 2022-23, including administration's recommended teacher and staff compensation package.
 - Raises and bonuses for next year will be the largest in TCA's history, allowing us to continue to recognize staff as our most valued asset.

- Consistent with the parent survey results, our teachers and staff are always cited as the “best thing” about TCA, and the good K-12 budget work performed by our state legislature, combined with the faithful generosity of our parents and grandparents, enabled us to provide this well-deserved monetary recognition.

Rationale: to review the proposed budget for the 2022-2023 school year

2. **Student Fee Schedule** 5 min (7:25) (7:32)

Action: (Jolly, Birkey)

Motion: (Vote) to approve the student fee schedule for the 2022-2023 school year

Rationale: to review and approve the student fee schedule for 2022-2023 school year

- **Motion: Mr. Hannan moved to approve the student fee schedule for 2022-2023 and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

3. **Annual Parent Survey Analysis** 30 min (7:30) (7:35)

Action: (Jolly)

Motion: (Info)

Rationale: to review the results of the Annual Parent Survey

- Wes Jolly, TCA’s Director of Academic Services, presented our annual Parent Survey results – his one-word summary to the Board was “Excellent.”
- This year, we received very positive results, which was very reassuring and noteworthy due to the challenges we have faced the past two years.
- Nearly 50% of the TCA-wide commonly rated areas were at 5-year highs.
- In addition, *Strongly Agree* responses to the facilities, safety, academic preparation, communication, and character common questions were the highest for every category in the 8 years the questions have been asked.

4. **Annual Charter Contract Review** 5 min (8:00) (8:15)

Action: (Pacht)

Motion: (1st Read)

Rationale: to annually review and approve changes to the Charter Contract Between TCA and ASD20

- There were only minor changes to the Charter Contract this year
 - The largest change was an \$8,000 dollar reduction in IT services for next year
 - One of the main reasons for the smooth and relatively effortless Charter Contract review process is due to the excellent working relationship that TCA and ASD20 have maintained throughout the years

5. **Digital Health Committee Formation** 5 min (8:05) (8:24)

Action: (Sojourner)

Motion: (Vote) to approve the formation of a joint committee on digital health

Rationale: to form a digital health committee

- **Motion: Mr. Williams moved to approve creating a temporary, joint Digital Health Committee. The purpose of the committee is to develop a Board policy addressing Digital Health at TCA and to determine a plan to present information and gain feedback from staff, parents, and students. The committee will report to the board monthly, beginning in September next year.**
- Discussion:
 - Consistent with TCA’s Core Values (*TCA seeks to bring its philosophy to life through limiting use of personal electronic devices*), the Board and Administration are considering further limiting/eliminating student cell phone/device access and use during the school day.
 - The purpose of the committee is to develop an action plan to collect community input and communicate associated research findings on the deleterious effects of device use at school, and to consider development of a board philosophy/policy on digital health.
 - Next month, the Board will appoint members to this committee.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

C. **Board Level Reports**

1. **July 15 Working Session Topics** 5 min (8:10) (8:50)

Action: (Fradette)

Motion: (Discussion)

Rationale: to determine possible topics for the July Working Session

- Mr. Fradette reviewed the topics for the July 15 Board Offsite at the USAFA Golf Course Club House that included reviewing TCA’s Strategic Plan, Board/President Goals, and Board Training (Rolls, Responsibilities, and Conduct)

2. Annual Board Evaluation/Results

15 min (8:15) (8:57)

Action: (Fradette)

Motion: (Discussion)

Rationale: to review the results of the board Self Evaluation

- Mr. Fradette went over the results of the Board Evaluation. Results were very positive.
 - The high scores were due primarily to the Board making a concerted effort to improve three key areas:
 - Transparent and respectful communication
 - Relationship building amongst various stakeholders
 - Grow as a Board to better understand their roles and responsibilities

D. Board Communication

5 min (8:30) (9:08)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Parent Survey
- Digital Health Committee
- Budget

E Future Board Agenda Items

5 min (8:35) (9:10)

1. Annual Charter Contract Review, June, Vote, Pacht
2. Quarterly FAC Report, June, Info, VanGambleare
3. Current Year Budget Revision, June, Vote, VanGambleare
4. President Annual Evaluation and Compensation Determination, June, Vote, Fradette
5. Adopt a School Board Assignments, June, Discussion, Fradette
6. Budget Approval for Next FY, June, Vote, VanGambleare
7. Annual Character Report, June, Info, Jolly
8. Appreciation Committee Annual Report, June, Info, Andre/Johnson
9. Training Committee Annual Report, June, Info, Johnson/Hannan
10. Board Evaluation Action Items, June, Discussion, Fradette
11. Confirm July Working Session Agenda, June, Discussion, Fradette
12. Adopt A School Report, June, Info, Board Directors

F. Comments from the Board of Directors

5 min (8:40) (9:12)

- Mrs. Johnson: Appreciates the free flow of thoughts amongst Board directors
- Mr. Fradette: Admires the great compensation the administration is offering our staff next year; we should share the results of the parent survey with other stakeholders
- Mr. Hannan: It would be nice to highlight the positive results of the staff survey with staff and parents

XII. Adjournment (Approx. (8:45 p.m.)

(8:45) (9:16)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Sonya Wittleder
TCA Board Secretary